SCIENTIFIC PAPER SUBMISSION GUIDELINES SERAU 2025

CLINICAL CASES

1. Submissions will be accepted **until 23 June 2025 at 23.59 h.**
2. Papers must be submitted exclusively through the congress website (via a simple process detailed below):
3. Register in the **"CLINICAL CASE SUBMISSION"** section. Remember to register with an email address that you use frequently.
4. You will receive an email with your **USERNAME and PASSWORD**. Please note that this email may go to your spam or junk mail folder. If you forget your password, you can request it again by sending an email to: **info@emiral.es**.
5. Please consider the following specific guidelines:

   - Submission language: English.
   - Presentation/defense language: English or Spanish.
   - Case presentation: Relevant clinical information and imaging findings. Maximum length: 200 words.
   - Discussion, diagnosis, and educational reflection. Maximum length: 300 words.
   - Figures: The case should include a single illustrative figure, which may contain up to 4 images. Recommended size and width between 1500 and 2500 pixels, JPEG format.
   - Figure caption: The use of arrows or other symbols that facilitate the identification of the pathology is recommended. Maximum length: 120 words.
   - Conclusion: Maximum length 60 words.
   - References: Maximum of 4 references. Format example: Van der Geer J, Hanraads JAJ, Lupton RA. The art of writing a scientific article. J. Sci Commun. 2010;163:51-9. https://doi.org/10.1016/j.Sc.2010.00372

6. Next, go to the **"PRIVATE AREA"** section and enter your access credentials.
7. Once inside the system, you will have access to your private area where you can submit your paper. Click on the **"+Add Clinical Case"** tab.
8. Inside, complete the required fields of your paper according to the specific guidelines indicated in point 5: Title, case presentation, discussion, diagnosis, educational reflection, figures, explanatory caption, conclusion, and references.
9. Next, on the right-hand side, enter the details of the co-authors by clicking the "Add Author" button.

10. A maximum of two submissions as the first author (main author) is allowed. Remember that the order in which authors are entered will be the order of authorship.
11. The maximum number of authors is 5.
12. Authors must be identified by last names and initials of their first name (e.g., Martínez Pérez, J.C.). Additionally, the name and location of the workplace and hospital service must be included. Remember to complete all fields that refer to the personal details of the main author and co-authors of the paper.
13. The paper (including the title) must be written and submitted in English. The presentation at the Congress, if it is selected, can be in English or Spanish.
14. The title should contain a maximum of 10 words, written with capitalized initial letters followed by lowercase letters.
15. Abbreviations must be defined by placing them in parentheses immediately after writing the complete word or phrase for the first time.
16. Once you have completed all fields of the clinical case structure, included the image, and the co-authors' details, click **"Save Clinical Case".**
17. After submitting your paper, you will receive a notification confirming the successful submission to the email address used during registration. If you do not receive it immediately, please check your spam or junk mail folder.
18. If you wish to edit your paper after submission, access your **Private Area**, and click “Edit” on the row of your paper. Make the necessary changes and click “Update Case” when finished.
19. While the submission period is open, you can modify the papers already submitted. If you wish to delete them, please send an email indicating the title to: info@emiral.es.
20. It is essential that the first author is registered for the Congress, as they will be responsible for the presentation and defense. Otherwise, the work will not be accepted. Exceptionally, another author may replace the first author for the presentation, in which case the person responsible for the presentation must be registered for the Congress..
21. The Evaluation Committee reserves the right to request additional information about the submitted paper. The evaluation result will be communicated to the email address used for submission.
22. The submission of a paper implies the transfer of rights and consent for its publication in any format generated by the SERAU-ESER Congress.

For any questions or clarifications, please contact the technical secretariat at the email address: info@emiral.es or by phone at **+34 957080733** from Monday to Friday from 9:00 a.m. to 2:00 p.m.